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Minutes
REGULAR MEETING
Wednesday, April 15, 2015
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patricia Bristow. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – Agenda has been adopted.

CORRESPONDENCE – None.

CONSENT CALENDAR

Minutes for Approval – It was moved by Marsh, second by Bristow to approve these minutes as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

Financial

Approval of Warrants- It was moved by Marsh, second by Bristow to approve these warrants as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

Manager's Updates/Report

Nothing new to report.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – Working on list of property owners. Oakley received and grant for property.

NEW BUSINESS

1. **Pump on well** – It was moved by Bristow, second by Marsh that District Manager Fee call an emergency meeting, at her discretion, once she has assessed the situation. *Vote:* Ayes – Guise and Bristow. Noes – 0.
2. **Wreath's on Veteran's graves at Christmas** – Cheryl, with ECC Republican Women Federated will coordinate with Wreaths Across America and the Local VFW. There are 200-250 veterans buried. District Manager to discuss other donation options with Cheryl.

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PERSONNEL

1. **Employee Injury** – Maintenance worker Jones is out due to his injury until May 13, 2015. They may want to do surgery.
2. **Sick Leave Accumulation Policy** - It was moved by Marsh, second by Bristow to adopt plan B of the sick leave options as presented, effective the first of the 2015/2016 fiscal year. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.
3. **Retired Employee** – It was moved by Bristow, second by Marsh the District does not need an additional seasonal employee. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

COMMENTS FROM TRUSTEES –

Marsh to attend CCSDA Meeting on April 20, 2015

SETTING AGENDA OF NEXT REGULAR MEETING –The next regular Board meeting is scheduled for Wednesday, June 17, 2015, at 4:00 p.m.

1. Marsh to report on CCSDA meeting.
2. Emergency meeting to be held for pump.
3. Update on Republican Women wreaths.

ADJOURN: 5:05 p.m.