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Minutes
REGULAR MEETING
Wednesday, October 15, 2014
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:05 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustee Patricia Bristow. Trustee Sharon Marsh was absent. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Bristow, second by Guise to adopt this agenda as presented. *Vote:* Ayes – Guise and Bristow. Noes – 0.

CORRESPONDENCE – None.

CONSENT CALENDAR

Minutes for Approval – It was moved by Bristow, second by Guise to approve these minutes as amended. *Vote:* Ayes – Guise and Bristow. Noes – 0.

Financial

1. **Approval of Warrants-** It was moved by Bristow, second by Guise to approve these warrants as presented. *Vote:* Ayes – Guise and Bristow. Noes – 0.

Manager's Updates/Report

The LDS Church members volunteer at the District annually. They asked if they could add us to their list for their volunteer program. Based on our needs, volunteers will help with different things around here.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – Continued.
2. **Incident with disgruntled family** – The District's attorney sent a letter to the family of Darlene Moss requesting their cooperation in following District rules and regulations.

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NEW BUSINESS

1. **Road Repair** – It was moved by Bristow, second by Guise to accept all three bids provided by Leighton Construction and that District Manager, Fee, and Foreman, Garcia, are to assess other areas to see if slurry seal is needed. *Vote:* Ayes – Guise and Bristow. Noes – 0.
2. **Holiday Luncheon** – The holiday luncheon will be held on Wednesday, December 17, 2014, at noon.

PERSONNEL

1. **Injured Employee** – Groundkeeper, Jones, injured his ankle/foot area while on the job in early October. He has been taken off of work temporarily. We do not have a return date yet.

COMMENTS FROM TRUSTEES – None.

SETTING AGENDA OF NEXT REGULAR MEETING - The next regular Board meeting that is scheduled for Wednesday, December 17, 2014, at 4:00 p.m. is canceled. A Special Meeting will be held on Wednesday, December 17, 2014, at 1:00 p.m.

ADJOURN: 4:40 p.m.