



Mailing: P.O. Box 551  
Location: 11545 Brentwood, Blvd.  
Brentwood, CA 94513  
Phone (925) 634-4748; Fax (925) 634-9783  
Email: ucemetry@yahoo.com  
Web: unioncemeterydistrict.com

**Minutes**  
**REGULAR MEETING**  
**Wednesday, February 19, 2014**  
**4:00 p.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

**CALL TO ORDER** – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patty Bristow. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

**PUBLIC COMMENTS** – None.

**ADOPTION OF AGENDA** – It was moved by Marsh, second by Bristow to adopt this agenda as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

**CORRESPONDENCE** – None.

**CONSENT CALENDAR**

**Minutes for Approval** – It was moved by Marsh, second by Guise to approve these minutes as presented. Bristow abstained. *Vote:* Ayes – Guise and Marsh. Noes – 0. Abstained – 1.

**Financial**

**Approval of Warrants-** It was moved by Marsh, second by Bristow to approve these warrants as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

**Manager's Updates/Report**

Maintenance Worker Garcia noticed rust on the support beams on the main gate. Garcia thinks we should ask Kirk Welding to replace beams, instead of trying to repair in-house.

**Elections**

1. **Board Chair** – It was moved by Marsh, second by Bristow to nominate Barbara Guise as Chair. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.
2. **Board Vice Chair** - It was moved by Bristow, second by Guise to nominate Sharon Marsh as Vice Chair. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.
3. **Board Secretary** - It was moved by Bristow, second by Marsh to nominate Cecilia Goff as Board Secretary. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

**Union Cemetery District**  
**MINUTES**  
**February 19, 2014**  
**Page 2**

**UNFINISHED BUSINESS**

1. **LAFCO Municipal Service Review/City of Oakley** – In progress, continuing to work on addresses of taxpayers.

**NEW BUSINESS**

1. **New Trustee** – Patty Bristow, of Byron, is welcomed to the Union Cemetery District Board of Trustees.
2. **CAPC Annual Conference** – No one to attend.

**CLOSED SESSION** – (Pursuant to California Government Code § 54957)

Closed session began at 4:15 p.m.

*Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patty Bristow. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

1. **Foreman Injury**
2. **Employee Review**
  - a. District Manager
  - b. Assistant District Manager

**OPEN SESSION** (Pursuant to California Government Code § 54957.1)

The District returned to open session at 4:50 p.m.

**Return to Open Session** – No reportable action was taken.

**COMMENTS FROM TRUSTEES** – None.

**SETTING AGENDA OF NEXT REGULAR MEETING** –The next regular Board meeting is scheduled for Wednesday, April 16, 2014, at 4:00 p.m.

**ADJOURN:** 4:55 p.m.