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**Minutes**  
**REGULAR MEETING**  
**Wednesday, October 17, 2018**  
**4:00 p.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

**CALL TO ORDER** – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patricia Bristow. *Staff Members present:* District Manager Barbara Fee, Assistant District Manager Aurora Garcia.

**PUBLIC COMMENTS** – None.

**ADOPTION OF AGENDA** – It was moved by Bristow, second by Marsh to adopt the agenda as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

**CORRESPONDENCE** – None

**CONSENT CALENDAR**

**Minutes for Approval** – It was moved by Marsh, second by Bristow to approve these minutes as presented. *Vote:* Ayes – Bristow, Marsh and Guise. Noes – 0.

**Financial**

1. **Approval of Warrants-** It was moved by Marsh, second by Bristow to approve these warrants as presented. *Vote:* Ayes – Marsh, Bristow and Guise. Noes – 0.
2. **Budget Review** –It was moved by Bristow, second by Marsh to approve these budgets as presented. *Vote:* Ayes-Bristow, Marsh and Guise. Noes-0

**UNFINISHED BUSINESS**

1. **LAFCO Municipal Service Review/City of Oakley** – Update.
2. **Land Purchase** – Completed
3. **Road Improvements-** Roads will be worked on until further notice due to Leighton management illness.

**New Business-Discussion & Possible Action**

1. **New Land-** Table to December meeting.
2. **Wreaths Across America-** Saturday, December 15 at 9:00 am.
3. **Holiday Lunch/ Dinner-** Reservations to be set for La Fuente Restaurant.

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**Personal-Discussion & Possible Action**

1. **Employee Raises** – It was moved by Bristow, second by Marsh to accept recommendations for pay increases for all employees. *Vote:* Ayes-Bristow, Marsh and Guise. Noes-0

**COMMENTS FROM TRUSTEES**

**SETTING AGENDA OF NEXT REGULAR MEETING** – December 19, 2018 at Cemetery Office.

**ADJOURN:** This meeting was adjourned at 5:10 p.m.