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## **PUBLIC ANNOUNCEMENT**

### **CANCELLATION OF REGULAR MEETING FOR December 2011 AND REPLACING IT WITH SPECIAL MEETING**

**THE BOARD OF TRUSTEES OF THE BYRON-BRENTWOOD-KNIGHTSEN Union Cemetery District HEREBY ANNOUNCES the cancellation of its REGULAR BOARD MEETING for December 21, 2011, at 4:00 p.m., due to a lack of quorum.**

**THE BOARD also announces the setting of a SPECIAL MEETING for Wednesday, December 21, 2011, at 1:30 p.m. to discuss and act upon any items of business that would have been discussed during the REGULAR MEETING.**

### **AGENDA SPECIAL MEETING Wednesday, December 21, 2011 1:30 p.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

#### **CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL**

**PUBLIC COMMENTS** - *Members of the Public may address the Board on any issue, including those not on the Agenda – Board Chair may place a time limit on speakers addressing the Board. Items not on Agenda cannot be acted on by Board.*

**ADOPTION OF AGENDA** - *A copy of this Agenda and support material are available to the public upon request. Request may be made in writing, by telephoning, faxing, or by emailing to the above addresses and numbers.*

**CORRESPONDENCE** – *Items not on Agenda (Information only until placed on a future agenda.)*

**CONSENT CALENDAR** – *Any item on Consent Calendar may be removed for separate action by a majority vote of the Board.*

**Minutes for Approval** – November 17, 2011 – Special Meeting

#### **Financial**

1. **Approval of Warrants** – Current Warrants November 1, 2011 through December 1, 2011 and Anticipated Warrants for December 1, 2011 through January 1, 2011.

**AGENDA**  
**SPECIAL MEETING**  
**Wednesday, December 21, 2011**  
**1:30 p.m.**

**Manager's Updates/Report**

**UNFINISHED BUSINESS – *Discussion & Possible Action***

1. LAFCO Municipal Service Review/City of Oakley – Update.
2. Niche Area Improvement – Update.

**NEW BUSINESS – *Discussion/Possible Action***

1. Office Electrical – Update /estimates.

**COMMENTS FROM TRUSTEES**

**SETTING AGENDA OF NEXT REGULAR MEETING**

**ADJOURN MEETING**